

## APPENDIX A

**P** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b,c,d,e)** (please read guidance note 9)

Premises will be run as a family business with strong staff training in the Law and conditions of the licence, records will be kept of all training which will be signed by the trainer and the person receiving it and will be made available for inspection by Licensing Authority Officers and the police

**b) The prevention of crime and disorder**

Digital CCTV and appropriate recording equipment to be installed, operated and maintained throughout the premises externally & internally to cover all public areas with sufficient numbers of cameras as agreed with Sussex Police. CCTV footage will be stored for a minimum of 28 days, and the management will give full and immediate cooperation and technical assistance to the Police in the event that CCTV footage is requested for the prevention and detection of suspected or alleged crime. The CCTV images will record and display dates and times, and these times will be checked regularly to ensure their accuracy and will be changed when British Summer Time starts and ends.

**c) Public safety**

A full risk assessment will be carried out and implemented with training for all staff, records will be kept of certificates, maintenance and test records

**d) The prevention of public nuisance**

Alcohol is not sold in other than sealed containers for consumption Off the premise.

**e) The protection of children from harm**

The premises will adopt a 'Challenge 25' policy whereby any person attempting to buy alcohol who appears to be under 25 will be asked for photographic ID as proof of their age. The only ID that will be accepted are passports and UK driving licences with a photograph or Portman group proof of age cards bearing the 'PASS' mark hologram. The list of approved ID may be amended or revised with the prior written agreement of Sussex Police and the Licensing Authority without the need to amend the actual licence.  
A REFUSAL Register will be maintained by all staff and this will be kept available for inspection by Licensing Officers and the police.

